



Vrije Universiteit Brussel

**Faculty of Science
and Bio-engineering Sciences**

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Reserved for faculty secretariat
Delivered on:

APPLICATION FORM FOR EXEMPTION

academic year 20..-20..

deadline: 1st semester **October 15** / 2nd semester **February 15**

Only complete files are submitted for advice to the titular

For every course for which you ask an exemption, you need to hand in a separate request

Enrolment number:

Not yet enrolled

Surname, Name:

E-mail:

Programme VUB:

VUB-Course for which exemption is requested

Title, catalog number:

Titular:

Course(s) upon which exemption is to be based

Title:

ECTS credits:

Hours Theory/Lecture:

Hours Practice:

University/Year:

Grade obtained:

Please enclose:

- Transcript of academic records (i.e. a copy of your diploma, qualification or certificate)
- An official brief description of the course outline and course material used

I declare that the information supplied herein is correct and complete.

Signature student:

Section reserved for the titular:

Advice of the titular:

Favourable Unfavourable Additional information required:.....

.....
.....

In case of unfavourable advice: motivation:

The general learning outcomes of the programme unit were not achieved due to (please indicate):

- insufficient similarity between course content
- significant difference in number of contact hours/ECTS credits/teaching form
- approach insufficiently scientific
- credit certificate obtained too long ago (> 5 years)
-

In case of unfavourable advice: is a PARTIAL exemption possible? yes no

If yes, for which part:.....
.....
.....

Date: Signature:

Please send back the completed file via internal mail to the faculty secretariat WE (4F107b) or via email to studentenadministratie@we.vub.ac.be

Section reserved for the Dean

- Exemption granted
- Exemption refused
- Exemption refused, partial exemption granted

Signature:

The student was informed by email on: