**Yearly PhD progress report**

**Personal information**

|  |  |  |  |
| --- | --- | --- | --- |
| First name: |  | Family name: |  |
| Phone (office): |  | e-mail: |  |
| Enrolment number: |  |  |

**Faculty**

|  |  |  |
| --- | --- | --- |
| [ ]  ES | [ ]  GF | [ ]  IR |
| [ ]  LK | [ ]  LW | [ ]  PE |
| [ ]  RC | [ ]  WE |  |

**Department:**

**Doctoral School**

 [ ]  DSh (Human Sciences)
 [ ]  NSE (Natural Sciences and (Bioscience) Engineering)
 [ ]  LSM (Life Sciences and Medicine)

**Doctoral degree to be obtained**:

 Doctor of Sciences / Doctor of Bio-engineering Sciences / Docor of Interdisciplinary Sciences

**Description of the PhD**

**Title of the PhD research**

**First and Family name of Promotor(s)**

*Multiple promotors can be specified (if applicable)*

**Date of first enrolment**

**Target date public defense**

**Abstract of the PhD research**

*Short description of the objectives of the PhD research (max. 500 words)*

# Progress of the PhD

Academic year of progress report: 20… – 20...

**Progress and results**

*Short description of the progress of the PhD research work during the past year (max. 2000 words)*

**Tentative work plan**

*The planning for the coming year(s) (max. 500 words). Include a timetable (e.g. a GANTT chart) showing your tasks until the end of the PhD.*

**Specific problems to report**

**Research output**

**Published publications from the start of the PhD research (R&D-Pure database)**

*The research output of accepted publications needs to be extracted from R&D-Pure database.
Login on https://cris.cumulus.vub.ac.be/admin/login.xhtml, select “Personal > Research output > My research output“, and “Sort by ↑ Type”.
Afterwards download the publication list in Word format in APA style (link at the bottom of the page).
Number of publications for each type and restart numbering for each category.
Include this publication list here.*

**Accepted or submitted publications under review (not yet included R&D-Pure database)**

|  |  |  |
| --- | --- | --- |
| Author(s) | Title of publication | Journal/ type and date of the conference |
|  |  |  |
|  |  |  |

**Scholarships, international mobility, awards, …**

**Granted PhD scholarships (granted by IWT, FWO,…)**

 *Specify the period and the type of scholarship*

**External reports (FWO, IWT…)**

**International mobility / stays abroad**

*International stay at a conference, in a research center or a certified lab.*

|  |  |  |
| --- | --- | --- |
| Theme / context / subject of the probation term | Place / research center/institution/lab  | Period |
|  |  |  |
|  |  |  |

**Awards**

|  |  |  |
| --- | --- | --- |
| Award Name | Awarding Organization | Date |
|  |  |  |
|  |  |  |

**Logistic tasks**

*List the logistic tasks that you are responsible for (member of commissions, boards, sit-ins, open-door days, contacts with industry, research contracts …) within your department / faculty.*

**Educational tasks**

**Teaching at Bachelor and Master level**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course title | Titular  | Assignment / contribution | Level Ba/Ma | Date/period |
|  |  |  |  |  |
|  |  |  |  |  |

**Contribution at teaching/training at workshops/PhD workshops/seminars**

|  |  |  |  |
| --- | --- | --- | --- |
| Course title | Titular  | Assignment / contribution | Date/period |
|  |  |  |  |
|  |  |  |  |

**Supervising Bachelor/Master theses**

|  |  |  |
| --- | --- | --- |
| Student | Thesis title | Promotion Year |
|  |  |  |

**Regular Courses (including pre-doc courses)**

*List of regular university courses followed successfully. Only the courses followed* ***after*** *the master diploma are included. This includes also the courses followed in the context of pre-doctoral examinations.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title | Code | Coordinator/Teacher | Organizers / Institute | Date/period | Credits |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Seminars**

*List of attended seminars.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title | Code | Coordinator/Teacher | Organizers / Institute | Date/period | Credits |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Advice of the PhD guidance commission**

*The PhD guidance commission consists of the promotor(s), the chairperson of the Faculty PhD Progress Monitoring Commission and at least one additional member, whose advice and signature(s) are requested below. This section needs to be filled out for all PhD candidates for whom a guidance commission has been approved by the Faculty in June 2016.*

**Additional member(s) of the guidance commission**

**Comments and advice on the PhD research**

**Signature**

**Advice and approval of the promotor(s)**

**Formal advice of the promotor(s) for the re-enrolment as PhD student**

[ ]  The promotor(s) give(s) a **positive advice** for a re-enrolment as PhD student for the next academic year.

[ ]  The promotor(s) give(s) a **negative advice** for a re-enrolment as PhD student for the next academic year.

**Evaluation, comments and advice of the promotor**

*The evaluation of the PhD progress by the promotor(s) is* ***mandatory****.*

**Date & Signature promotor(s)**

*The signature of the promotor(s) is* ***mandatory****!*

**Sign off by PhD candidate**

**Submission date**

**Signature PhD candidate**

*The signature of the PhD candidate is* ***mandatory****!*

**Faculty-specific info PhD-progress report
Faculty of Sciences and Bio-Engineering Sciences (WE)**

**Predoctoral-exams**

*For students having to pass predoctoral exams, transcript of records of the exams already taken, dated and signed by the responsible professor.****Add a copy of the (partially) completed transcript of records****. If you have taken all predoctoral exams, please add the original transcript of records.*