Agenda

- Welcome by the Dean, Prof. Dr. Eric Jespers
- Overview: Faculty of Sciences and Bioengineering Sciences
- Student Information Hub
  - Pointcarré – study platform
  - Student.vub
  - Student SelfService
  - Course Registration
  - Calendar and timetable
- What to know? Where to go?
Welcome by the Dean
Welcome by Dean

Dean of the Faculty

Prof. Dr. Eric Jespers
secr.we@vub.be
+32 2 629 15 92
Overview:
Faculty of Sciences and Bioengineering Sciences
7 departments
English-taught programmes

**MSc degree**
- Applied Sciences and Engineering: Computer Science
- Biology – 5 graduation options:
  - Ecology and Biodiversity
  - Molecular and Cellular Life Sciences
  - Herpetology
  - Human Ecology
  - Tropical Biodiversity and Ecosystems (TROPIMUNDO)
- Biomolecular Sciences
- Chemistry
- Geography
- Marine and Lacustrine Science and Management
  - VLIR-UOS scholarships
- Molecular Biology
- Physics and Astronomy
- Urban Studies (4CITIES)

**PhD degree and Doctoral Schools**

Interdisciplinarity in research and education

Earth System Sciences
Robotics and Language Evolution
Environmental Chemistry
Biochemical Pharmacology
Tropical Biodiversity
Computational Biology
Space and Society...
Excellent student/staff ratio

Open-door policy
Small groups
Hands-on experience
Multidisciplinary approach
Pioneer in education methods

Creating strong individuals
Committed to sustainable society
Intercultural attitude
Independent, with inquiring attitude
High employability
Students as scientists

- Maximal opportunities to develop scientific skills
- Courses embedded in research programmes
- Students are part of research teams
Our future is international

• Today:
  >40% Ma-students international
  >40% PhD-students international
• Focus on exchange of researchers and students
  o Studies
  o Internships
  o Field work
https://we.vub.ac.be/en/

In Dutch and English!

All information on:
- Study offer
- Course unit descriptions
- Teaching and Examination Regulations
- Thesis guidelines
- Study and traineeships abroad
- Faculty news
- And much more...
What to know? Where to go?
Faculty Secretariat

**Faculty Secretariat**

Building F – 4th floor – room 4F107  
Opening hours: Monday to Friday; 9h30 – 12h30 and 14h30 – 15h30  
+32 2 629 12 5  
studentenadministratie.we@vub.be

- Dean: Prof. Dr. Eric Jespers
- Administrative Secretary: Mr. Wim De Loof
- Faculty Coordinator Internationalisation: Ms. Marjan Maes  
  (marjan.maes@vub.be)
‘If you have questions concerning your individual study path, your curriculum, electives, the examination regulations or other personal questions related to education, you can contact your learning path counselor.’

Ms. Reen Tallon  
stbfacwe@vub.ac.be  
+32 2 629 17 43  
Appointments via https://calendly.com/stbfacwe

!! The Study Guidance Centre (SGC) offers personalised study guidance in English during each phase of your academic career.
<table>
<thead>
<tr>
<th>Secretariat</th>
<th>Room</th>
<th>Phone number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology (DBIO)</td>
<td>F7.426</td>
<td>+32 2 629 34 05</td>
</tr>
<tr>
<td>Biomolecular Sciences (DBIT)</td>
<td>E5.01</td>
<td>+32 2 629 19 30</td>
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<tr>
<td>Chemistry (DSCH)</td>
<td>G10.710</td>
<td>+32 2 629 32 94</td>
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<td>Computer Science (DINF)</td>
<td>F10.706</td>
<td>+32 2 629 21 87</td>
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<tr>
<td>Geography (DGGF)</td>
<td>F4.61</td>
<td>+32 2 629 33 82</td>
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<tr>
<td>Mathematics (DWIS)</td>
<td>G6.315</td>
<td>+32 2 629 34 71</td>
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<td>Molecular Biology (DBIT)</td>
<td>E5.01</td>
<td>+32 2 629 18 36</td>
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<tr>
<td>Oceans and Lakes (DBIO)</td>
<td>F8.06</td>
<td>+32 2 629 34 02</td>
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<td>Physics (DNTK)</td>
<td>F9.03</td>
<td>+32 2 629 34 56</td>
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<tr>
<td>Urban Design &amp; Spatial Planning (DGGF)</td>
<td>F4.59</td>
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<tr>
<td>Urban Studies (DGGF)</td>
<td>F4.65</td>
<td>+32 2 629 33 70</td>
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Teaching and Examination Regulations

• Teaching and Examination Regulations + Supplementary faculty regulations:
  • Stipulate the rights and obligations of each VUB student
  • Before making a complaint -> check the regulations!
  • All regulations can be found in Dutch and in English on the faculty website under ‘Student information’.

=> Note: The English version has been made available for information only. It is not an official document. The original text (in Dutch), as officially approved by the Academic Council, can be consulted on the VUB website
Complaints

Possible complaints related to:

• exam schedule
• examination process
• evaluation of your thesis
• deliberation and proclamation of results
• transferring grades and exemptions

must be made by following the hierarchy below:

1. Course Titular
2. Chair of the Examination Commission
3. Dean
4. Ombudsperson
## Chairs Examination Commissions

<table>
<thead>
<tr>
<th>Programme</th>
<th>Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
<td>Prof. F. Bossuyt</td>
</tr>
<tr>
<td>Biomolecular Sciences</td>
<td>Prof. J. Van Ginderachter</td>
</tr>
<tr>
<td>Chemistry</td>
<td>Prof. G. Verniest</td>
</tr>
<tr>
<td>Computer Science</td>
<td>Prof. B. Manderick</td>
</tr>
<tr>
<td>Geography</td>
<td>Prof. G. Govers (KULeuven)</td>
</tr>
<tr>
<td>Mathematics</td>
<td>Prof. M. Sioen</td>
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<tr>
<td>Molecular Biology</td>
<td>Prof. G. Angenon</td>
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<td>Oceans and Lakes</td>
<td>Prof. M. Kochzius</td>
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<tr>
<td>Physics and Astronomy</td>
<td>Prof. A. Sevrin</td>
</tr>
<tr>
<td>Urban Design and Spatial Planning</td>
<td>Prof. K. Boussauw</td>
</tr>
<tr>
<td>Urban Studies</td>
<td>Prof. N. N.</td>
</tr>
</tbody>
</table>

* Please note, this list may be subject to changes
Ombudsperson

Faculty Ombudsperson

Prof. Dominique Maes

dominique.maes@vub.be
+32 2 629 18 52

- Mediator between student and academic/administrative staff
- Aim is to come to an amicable settlement
Student representation

- Representation at all levels incl. University Council
- Students have a direct vote in Rector Elections
- A student representative has to be appointed per study year and per study programme
- Their role is to ensure a smooth communication with faculty administration and teaching staff

=> All Departments will launch a call!
Your voice

**Our achievements and work:**

- Earlier Graduation ceremonies *(WiP)*
- Availability of (official) Transcripts of Records after 1st semester *(WiP)*
- Cheaper sports facilities during exams and weekends *(WiP)*
- Organization of international sports day

**The integration of International Students in VUB**

- Small language problem
  - Language courses
- Informing about events
  - Belgian and International
- We ensure the Belgian and international experience
<table>
<thead>
<tr>
<th>Programme</th>
<th>Date</th>
<th>Room</th>
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<tbody>
<tr>
<td>MSc in Applied Sciences and Engineering: Computer Science</td>
<td>Thursday 21/09; 16h</td>
<td>F10.720</td>
</tr>
<tr>
<td>MSc in Biology (exc. TROPIMUNDO)</td>
<td>Tuesday 26/09; 10h</td>
<td>E0.05</td>
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<tr>
<td>MSc in Biomolecular Sciences</td>
<td>Monday 25/09; 14h</td>
<td>D2.18</td>
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<tr>
<td>MSc in Chemistry</td>
<td>Tuesday 26/09; 13h</td>
<td>G9.609</td>
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<tr>
<td>MSc in Geography</td>
<td>Friday 22/09; 10h</td>
<td>F4.66</td>
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<tr>
<td>MSc in Marine and Lacustrine Science and Management (Oceans and Lakes)</td>
<td>Monday 25/09; 9h</td>
<td>E1.2</td>
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<tr>
<td>MSc in Molecular Biology (IPMB)</td>
<td>Monday 25/09; 13h</td>
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<tr>
<td>MSc in Physics and Astronomy</td>
<td>Monday 25/09; 14h30</td>
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Exchange Students

- Welcome for Exchange Students: Friday 22 September, 14h, room D0.02
- Exchange students are advised to contact their exchange coordinator as soon as possible

<table>
<thead>
<tr>
<th>Department / programme</th>
<th>Exchange Coordinator</th>
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</thead>
<tbody>
<tr>
<td>Bio-engineering Department</td>
<td>Prof. Joris Messens / Prof. Stefan Weckx</td>
</tr>
<tr>
<td>Chemistry Department</td>
<td>Prof. Yue Gao</td>
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<tr>
<td>Computer Science Department</td>
<td>Prof. Beat Signer</td>
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<td>Biology Department</td>
<td>Prof. Gustavo Gutierrez Gonzalez</td>
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<tr>
<td>Geography Department</td>
<td>Prof. Matthieu Kervyn</td>
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<tr>
<td>Urban Design and Spatial Planning</td>
<td>Prof. Fabio Vanin</td>
</tr>
<tr>
<td>Urban Studies</td>
<td>Stefan De Corte</td>
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WE VUB

Live, learn, laugh...